

Appendix B
Admission Requirements (Master's Programs)

COLLEGE OF HOME ECONOMICS
University of the Philippines
Diliman, Quezon City

DEPARTMENT OF FOOD SCIENCE AND NUTRITION

Master of Science in Nutrition (MSN)

REQUIREMENTS FOR ADMISSION

1. General Policies

Graduates of the University of the Philippines or other universities, colleges, and schools of recognized standing who hold a bachelor's degree in nutrition or related fields shall be eligible for acceptance to this graduate program. An applicant whose background is considered inadequate shall be required to take up (without graduate credit) such additional courses that will make up for the deficiencies.

2. Basic Requirements

2.1 Application Form

A duly accomplished application form for graduate admission (CHE GForm 01) which provides some basic personal, professional and academic information should be submitted on or before the deadline set by the Department. The application form shall be accompanied with:

- a. a formal letter addressed to the Dean of the College stating his/her purpose in pursuing a higher degree
- b. a short writing sample or essay written in English about the applicant's purpose in applying to the program; plans for graduate study; specific areas of interest; assessment of academic, mental, emotional preparedness for graduate study; and future prospects.

2.2 Transcript of Records and General Weighted Average (GWA)

- 2.2.1 Documentary Evidence. One (1) original and two (2) photocopies of the official transcript of records for each college or university attended shall be submitted.
- 2.2.2 General Weighted Average (GWA). The GWA requirement for admission to the MS Nutrition is 2.0 or better for non-UP graduates and 2.5 or better for UP graduates.
- 2.2.3 If for any reason an applicant fails to meet the required GWA, the applicant should: *
 - a. Exemplify a very high degree of accomplishment, substantiated with documentary evidence, in his/her desired field of study.
 - b. Pass a series of in-depth interviews to be conducted by the members of the Departmental Graduate Committee.
 - c. Pass at least 9 units of undergraduate work before he/she will be admitted to the program.

* Provision c shall NOT apply to graduates of BS Community Nutrition of UP.

2.2.4 Undergraduate work before admission

The Departmental Graduate Committee will recommend the undergraduate subjects to be taken given the following guidelines:

- a. UP graduate: to take courses under the BSCN curriculum provided the courses have not yet been credited to the student
- b. Non-UP graduate: to take courses under the BSCN curriculum

2.3 Letter of Recommendation (please use standard reference form – CHE GForm 01)

Each applicant will be required to submit at least two recommendations from (1) former professors and/or (2) immediate supervisor or employer. Each recommendation should incorporate:

- 2.3.1 The applicant's emotional maturity
- 2.3.2 The applicant's ability to pursue graduate work
- 2.3.3 The applicant's sense of commitment in pursuing graduate studies
- 2.3.4 Whenever applicable, the applicant's potential to create, innovate and/or produce cutting edge work or ideas
- 2.3.5 Whenever applicable, the applicant's creative promise
- 2.3.6 Other qualifications that may contribute to good performance.

2.4 Language Proficiency

Proof of English proficiency shall be required of students whose native language is not English except those graduated from institutions where the medium of instruction is English. For English proficiency, a score of at least 500 in the Test of English as a Foreign Language (TOEFL) shall be required.

2.5 Interview

Applicants should be available for an interview to be conducted by the Department Graduate Committee.

For applicants outside the Philippines or for those who are not living in areas geographically proximate to a UP constituent university, the department shall require any of the following:

- an online synchronous interaction
- a telephone interview
- a personal interview to be conducted by a duly accredited UP alumnus, alumna or representative (usually from a Philippine embassy or consulate) living in an area close to the applicant's place of origin

2.6 Entrance Exam

Applicants should pass an oral exam to be prepared, administered, and processed by the Department Graduate Committee. The entrance exam is designed to assess the applicant's general aptitude for graduate studies. The date and venue of the oral exam will be indicated in the application form.

3. Other Guidelines

The Department Graduate Committee will sit en banc to evaluate graduate applications. Decision by referendum will NOT be allowed.

The Department reserves the right to recommend a waiver of a requirement in exceptionally meritorious cases, for approval by the Dean.

Graduate Studies Admission Requirements
Approved by the UC on its 82nd Meeting
July 23, 2003

OCS-CHE
July 15, 2005
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