



**CHE Undergraduate Application for
Admission FAQs
1ST Semester AY 2022-2023**

**DEADLINE OF SUBMISSION IS ON
JUNE 30, 2022.**

Below is the link to our Primer/Guidelines for
Shiftees for 1st Sem 2022-2023
including the Undergraduate Application form
and SOA

<https://tinyurl.com/Shift-TransferAY22-23>

Very Important Reminder No. 1

Applicants should have earned a minimum of 30 units for UP students (S1, S2)

and s/he should have a good scholastic standing during the last semester that s/he was enrolled.



Important Reminder No. 2

Application fee is non-refundable and is applicable only to 2nd degree applicants, international/ foreign applicants, and those who are no longer under the free tuition fee coverage.

Fill out the SOA provided as well as your proof of payment and submit to:

Cash Office - cashoffice.upd@up.edu.ph and add in CC - rggibaga@up.edu.ph

Important Reminder No. 3

Please use the appropriate SUBJECT LINE
SUBMISSION OF REQUIREMENTS FOR (COURSE) (LAST NAME, GIVEN NAME - CATEGORY)

EXAMPLE: SUBMISSION OF REQUIREMENTS FOR BSHE Cruz.Jose-S2

SEND YOUR COMPLETE REQUIREMENTS TO – ocscheforms@gmail.com



For Questions and Clarifications

Please contact Ms
. Robelyn J or Pardua at – rggibaga@up.edu.ph

Use the ff. format:

Complete Name:

Category: (s1, s2, t1)

Present Course:

Course applying for:

Details of your concern:



Thanks



Do you have any questions?

Email- rggibaga@up.edu.ph

FB - @ocsche2015

